

You should use the **Worker's Exposure Incident Form (form 3958A)** to voluntarily report an unexpected workplace incident exposure from a leak, spill, rupture, unanticipated emission, explosion or a release of a dangerous chemical or physical substance or contact with an infectious substance or biological agent.

Submitting this form will help us gather information about the exposure incident so we can process your claim faster if you experience an illness or disease in the future.

You should complete this form if you experience an unexpected exposure. Employers submit an **Employer's Exposure Incident Reporting Form (form 3959A)**.

You should only submit the Worker's Exposure Incident Form for an unexpected workplace exposure event where there has been:

- no lost time
- no illness

If you are experiencing an illness and need medical treatment, (e.g., diagnostic tests, prescribed medication or ongoing treatment) as a result of the incident, you and your employer should file a Report of Injury/Disease.

If your employer is reporting the exposure you may provide this form to them to include with their submission. You can also choose to forward the form directly to the WSIB.

 **Once you complete the form, you can submit it online. Upload at wsib.ca/reportupload.**

To report an exposure incident by telephone or for questions concerning the Worker's Exposure Incident Reporting Form (PEIR), please call us at:

Toll free: 1-800-387-0750
Local dialing: 416-344-1000
TTY: 1-800-387-0050

Contact accessibility@wsib.on.ca if you require this communication in an alternative format.

200 Front Street West, Toronto, Ontario, M5V 3J1

Upload online: wsib.ca/reportupload | **Toll free:** 1-800-387-0750 | **TTY:** 1-800-387-0050 | **Fax:** 1-888-313-7373

3958A (11/20)

WSIB use only			
Firm number	Rate number	Classification unit code	Reference number

The information you provide will help us record your exposure incident. Please provide as much detail as possible.

Your information		
Last name	Given name	Maiden name (if applicable)
Address		
City/Town	Province	Postal code
Telephone	Sex Male Female	Date of birth (dd/mm/yyyy)

Your employer's information	
Employer's name (at time of incident)	Date of hire (dd/mm/yyyy)
Describe the nature of your employer's business	Your occupation/job title
Employer's address	
City/Town	Province
Postal code	
Location of the incident	

Details of incident	
<p>Complete Section A for an exposure to an infectious substance, or Section B for an exposure to chemical or other workplace substances.</p>	
Section A - (Infectious substance)	Date of exposure (dd/mm/yyyy) Time of exposure AM PM
Please describe how you came into contact with the infectious substance (please check): Cut or scrape Body fluid splash Cough, sneeze Other (specify):	
Source of exposure	Area of body affected
What infectious substance is suspected? (please check): Tuberculosis Meningitis Rabies Hepatitis Anthrax Campylobacter Salmonella Scabies Shingles Don't know Other (specify):	
If you experienced any illness related to this incident, please complete a Worker's Report of Injury/Disease (Form 6). For further information, please contact 1-800-387-0750.	

Contact accessibility@wsib.on.ca if you require this communication in an alternative format.

Details of incident (continued)

Section B - (Chemical or Other Workplace Substances)	Date of exposure (dd/mm/yyyy)	Time of exposure AM PM
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Please describe, in detail, what occurred (please check):

Leak Spill Explosion Other (specify):

Please describe where you were at the time and how long you were in the affected area.
(If it would be helpful, attach a diagram to describe the event or another sheet for added information).

What personal protective equipment were you wearing at the time?


In the event that this exposure results in an illness that entitles you to benefits under the Workplace Safety and Insurance Act (the Act), by signing this form, you consent to the release of functional abilities information as required in section 22(5) of the Act, in the event there is a right to benefits.

Signature (print, sign and return to the WSIB or type and upload)	Date (dd/mm/yyyy)
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Personal information about you will be collected throughout your claim under the authority of the *Workplace Safety and Insurance Act, 1997*. Your personal information will be used to administer your claim(s) and programs of the Board. Medical and non-medical information is collected from health care providers, vocational agencies, labour market service providers, employers, witnesses, Canada Revenue Agency (CRA), and others as required. Your Social Insurance Number is used to register claims, identify workers and to issue income tax statements and is collected under the authority of the *Income Tax Act*.

Information may only be disclosed to the employer, external medical consultants, external service providers, researchers, third parties for cost recovery purposes and others as authorized by the *Workplace Safety and Insurance Act* and the *Freedom of Information and Protection of Privacy Act*. Your name and telephone number may be disclosed to third parties conducting satisfaction surveys and focus groups. Incoming and outgoing calls may be recorded for quality assurance purposes. Questions about this collection should be directed to the decision maker responsible for your file or by calling 1-800-387-0750.

Submit your exposure incident form to the WSIB
If your employer is reporting the exposure you may provide this form to them to include with their submission. You can also choose to forward the form directly to the WSIB.

 Online Upload online at wsib.ca/reportupload .	By mail: WSIB 200 Front Street West, Toronto, Ontario M5V 3J1 By fax: 416-344-4684 1-888-313-7373
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